

# PLEASE READ AS CHANGES HAVE OCCURRED SINCE JANUARY 2019

## POOLS

### *Required:*

- 4 topographic surveys showing location of pool, fence, and all appropriate distances (2 for engineering –1 for building – 1 returned)
- 2 Plats of Survey – showing location of pool & fence
- General Permit application
- Engineering Permit application
- Electrical Permit application
- Plumbing Permit application
- Submit 2 drawings of the pool showing all the details
- Demolition & Construction Site Management w/Schedule & Cash Bond
- \$50.00 application fee (this fee is charged on the outbound)

### *Also MUST submit:*

- **FENCE Permit application** (General Building Permit application)  
The permit must include the following:
  - Style of the fence, chain link not allowed, (must be a minimum of 48” high (max. 72”) and 50% open)
  - lineal feet must be measured
  - self-closing self-latching gate
- 2 Plat of Surveys – showing location of fence

**NOTE: Pool permit WILL NOT be released without approved fence permit. This does not apply for indoor pools.**

**PLEASE NOTE:** For Village information only, please submit approval of Architectural Review Committee, if required by the Homeowner Association Covenants. Failure to obtain architectural approval could result in action taken by the respective homeowners’ association.

## ZONING

- Setback and utilization for 13-3-6 Accessory Uses and Structures apply:
  - Swimming Pool, Hot Tub or Spa must be a minimum of 5' from the side and rear lot lines.
  - Heaters and Mechanical equipment must be a minimum of 12 ft from any lot line.
  - Swimming Pools, Hot Tubs and Spas may not be located in a required front or side yard.
- Screening - All exterior pool heaters or other mechanical equipment shall be fully screened to prevent view of the equipment from any point at the finished grade along any front or side lot line of the lot on which the equipment is located. Screening materials shall be as approved by the building official. Deciduous or annual plants shall not be approved as screening materials."

**PERMITS** are required for all Pools, Hot Tubs and Spas.

**EXCEPTION:** Prefabricated Swimming pools accessory to a one- or two-family occupancy that meet all of the following:

- a) Less than 24 inches (610 mm) deep, and do not exceed 2,500 gallons (9,462.5 L)-when filled to the highest level that water can reach before it spills out,
- b) There is no pump, filtration or mechanical circulation of the water, and
- c) Installed entirely above ground.

## **TO APPLY FOR A PERMIT, YOU WILL NEED:**

### **POOL PERMIT APPLICATION PACKET**

**ELECTRICAL PERMIT APPLICATION** with a signature of the *Qualified Person* who will be performing the work.

### **2 COPIES EACH:**

- **PLAT OF SURVEY** – including Floodplain/Floodway as regulated by Title 9 of the Village of Oak Brook **MUNICIPAL CODE**, if applicable, and any utilities in the vicinity of the work area.
- **CONSTRUCTION DOCUMENTS**, drawn to scale and dimensioned, including- but not limited to:
  - **Plan View** (from above)
  - **Elevations** (from front and sides) and **Sections** (as applicable)
  - **Pool Capacity** (Gallons)
  - **Manufacturer's Specification Sheets for Pool and Mechanical** (as applicable)
  - **Electrical Details**
  - **JULIE DIG #**
  - **Construction Documents** shall be prepared by a registered design professional unless waived by the building official. Please refer to Village Code 10-1-2, amendments to International Residential Code R106.1 for waiver criteria.

**HOMEOWNER ASSOCIATION** approval may be required in some subdivisions, please contact your association for clarification.

Before signing any home repair or remodeling contract over \$1,000, a person engaging in the business of home repair and remodeling is required in Illinois to provide the customer with a copy of the "**Home Repair: Know Your Consumer Rights**" pamphlet.

# In Ground Pool, Hot Tub or Spa

Pools, Hot Tubs and Spas must be installed in a safe manner that complies with the Village of Oak Brook zoning ordinance and does not create a nuisance. The safety and zoning provisions apply to **ALL** Pools, Hot Tubs and Spas- regardless of permit requirements.

## Applicable Codes:

[Village of Oak Brook Zoning Ordinance](#)

[Village of Oak Brook Building Code Section 10-1-6](#)

[2015 International Swimming Pool and Spa Code](#)

[2015 International Residential Code](#)

[2015 International Energy Conservation Code](#) (Illinois Energy Conservation Code)

[2014 National Electric Code](#)

**ELECTRICAL** Must comply with all applicable provisions of the National Electric Code- Some of the most common issues include:

## Clearances to Electric Lines

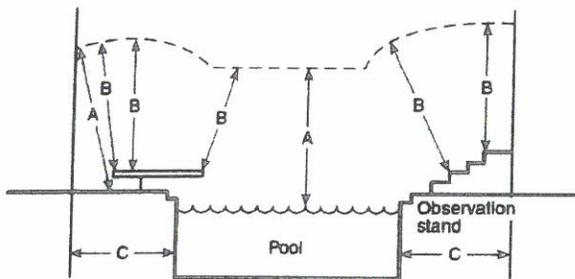


Figure 680.8(A) Clearances from Pool Structures.

Table 680.8 (A) Overhead Conductor Clearances  
Clearance Parameters ft

A	Clearance in any direction to the water level, edge of water surface, base of diving platform or permanently anchored raft.	22.5
B	Clearance in any direction to the observation stand, tower, or diving platform	14.5
C	Horizontal limit of clearance measured from inside wall of the pool.	This limit shall extend to the outer edge of the structures listed in A and B of this table but not less than 10 ft.

## Lighting Receptacles and Equipment

Receptacles that provide power for water pump motors shall be located at least:

- 10 ft from the inside walls of the pool or
- 6 ft from the inside walls of the pool if they meet all of the following:
  - Consist of single receptacles
  - Are of the grounding type
  - Have GFCI protection

GFCI Protection is required on all exterior receptacle outlets.

Luminaires, Lighting Outlets and Ceiling Suspended Paddle Fans installed above the pool in an area extending 5 ft horizontally from the inside walls of the pool shall be not less than 12 ft above the maximum water level.

**PROTECTION** by means of an approved barrier or lockable cover is required for all Pools, Hot Tubs and Spas that are not exempt from the permit requirements. A [POOL FENCE PERMIT](#) may be required. Please refer to [SAFETY BARRIER GUIDELINES FOR RESIDENTIAL POOLS](#) for additional information.



**Village of Oak Brook**  
**DEMOLITION & CONSTRUCTION SITE MANAGEMENT**  
 (Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

Address: \_\_\_\_\_ Pre-Construction Meeting Date: \_\_\_\_\_

**Site Protection\***

Height Of Structure That Is Under Construction, Demolition, Or Dangerous	Distance From Construction Structure To Lot Line Or Public Right Of Way	Minimum Type Of Protection Required
8 feet or less	Less than 5 feet	Construction fences*
	5 feet or more	Construction railings*
More than 8 feet	Less than one-half the height of construction	Barrier and covered walkway*
More than 8 feet	Between one-half of and the height of construction	Barrier *
More than 8 feet	Exceeding the height of construction	Construction fences *
<b>Depth Of Excavation</b>		
30 inches or less	Less than 5 feet	Construction railings *
	5 feet or more	As required by the building official
More than 30 inches	Any	Construction fences*

**\*See 2015 International Building Code Section 3306- as amended by the Village of Oak Brook \***

**Debris Control/  
Site Clean Up  
Ordinance**

Debris and refuse containment shall be required for all job sites. Containment shall occur on the property that is the subject of the permit (and not on public property) and shall be within either a covered dumpster or container of sufficient size to prevent windblown debris. The dumpster or container shall be set back on the site as far as possible and be no closer than ten feet (10') from any side lot line. All such dumpsters or containers shall be maintained to prevent windblown debris when work is not being performed on the property. At the end of each workday, all windblown material, debris and litter shall be picked up and placed in the dumpster or container.



## Village of Oak Brook

# DEMOLITION & CONSTRUCTION SITE MANAGEMENT

(Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

### Written Notice Ordinance

Required to be provided to all neighboring residents within 250 feet of the perimeter of subject property & applicable homeowner association. Such notice shall be on a form provided by the Village of Oak Brook and sent by first class mail. The applicant shall provide the names and addresses of all notified property owners along with a Certificate of Mailing. Notices shall be sent 10 days prior to permit being approved and said permit will not be approved without said 10 day notice.

### Construction Traffic Management Ordinance

Prior to the issuance of a permit for demolition or construction of a new principal structure, the applicant shall submit a plan to the building official showing the location that the construction and worker vehicles will park. Parking of vehicles must not obstruct or limit the use of any adjacent roadway, private driveway, mailbox, fire hydrant or create a site distance problem with an adjacent intersection. The parking plan shall be subject to approval by the department of community development, shall be a part of the permit, and a copy shall be posted on the construction site. The permittee shall be responsible for compliance with the approved parking plan. Failure to post a copy of the plan on the site will be cause for possible issuance of a stop work order.

### Sanitation Facilities Ordinance

Sanitation facilities in conformance with the international plumbing code shall be available on site prior to any work commencing on the property. Portable toilet(s) shall not be located on public property, including any street, parkway or sidewalk. Such facility shall not be located within ten feet (10') of any property line and shall be serviced on a regular basis.

### Dust Abatement Ordinance

Dust and debris abatement for all construction activities shall be in conformance with international building code section 3307.2 as adopted and amended within this title.

### Schedule & Cash Bond Ordinance

A schedule shall be submitted with permit application for all demolition and/or construction of a new principal structure and shall include all planned activities. (see attached\*)

### Expiration of Permit & Penalty Ordinance

The project must be completed according to approved schedule All building permits which do not expire for reasons stated in subsection R105.5 shall be in effect and valid for two years.

The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than six (6) months each. The extension shall be requested in writing, prior to the expiration of the permit, and justifiable cause demonstrated.

This provision is in addition to and does not negate the provisions of



**Village of Oak Brook**  
**DEMOLITION & CONSTRUCTION SITE MANAGEMENT**  
(Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

section 9-9-2A.

**PLEASE NOTE THE 90 DAY REQUIREMENT BELOW**

**Method for Determining  
Permit Expiration Date  
Ordinance**

Any 90 day period of validity shall commence when:

- the permit is issued,
- each time the work is inspected by the building official, or
- an extension is granted by the building official.

If, at the end of any 90 day period, there has been no subsequent request for inspection, or if an extension has not been granted, the permit shall become permanently invalid and any and all permit fees and restoration/completion bond(s) with the Village of Oak Brook for this project shall be forfeit. Forfeiture shall not constitute a waiver of the village's right to collect from the applicant the amount of a deficiency in excess of the bond. The village shall retain the right to use all legal and equitable remedies available to it for collection of such deficiency

**Tree Preservation &  
Protection (APPLIES TO  
BUILDING DEMOS  
ONLY)  
Ordinance**

Applicant shall submit a detailed tree survey showing the location of all trees with a minimum diameter of eight (8) inches as measured 12 inches above ground. The plan shall be subject to the approval of the permit and include a statement of anticipated damage to or removal of trees on the subject property and the measures to be taken by Permittee to protect the trees.

**Off Site Maintenance**

In addition to the provisions of title 8 of this code and international property maintenance code section 302.1 no permittee shall allow any runoff, dirt, mud, debris or similar materials to be deposited upon and remain on any area outside of the premises upon which the permit was issued. Such premises shall include, but not be limited to, public or private: streets, rights of way, sanitary or storm sewers, and/or any other premises not included within the scope of the permit. Any such materials shall be immediately removed and the area shall be restored to a clean condition with no visible residue. The application for a permit shall constitute notice to the applicant and permit holder, no additional notice shall be required until a final certificate of occupancy is issued. Failure to maintain any off site area in conformance with this section shall be adequate cause for the immediate posting of a "stop work" order. Repeat and/or continued offenses shall be adequate cause for the building official to suspend the permit pursuant to section 105.6.1 of the international building code or section R105.6.1 of the international residential code as adopted and amended within this title.



## Village of Oak Brook

# DEMOLITION & CONSTRUCTION SITE MANAGEMENT

(Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

**Hours of Construction Ordinance**  
2006-CD-BC-DE-G-799

Hours Of Construction: Except as provided in subsections A, B, C and D of this section no person or entity shall perform construction activities, perform any activity requiring a building permit, or operate heavy equipment, except as follows:

Location	Day Of The Week	Permitted Time
Residential zone districts - interior or exterior:		
Hand tools may be used at any time within the interior of a fully enclosed structure provided that there is no construction related sound heard at the property line	Monday - Friday	Heavy equipment - between 7:00 A.M. and 6:00 P.M.
		Other tools - between 7:00 A.M. and 8:00 P.M.
	Saturday	Heavy equipment - between 9:00 A.M. and 5:00 P.M.
		Other tools - between 8:00 A.M. and 7:00 P.M.
	Sunday	Heavy equipment - not permitted
		Other tools - between 9:00 A.M. and 6:00 P.M.
All other zone districts - exterior*	Any	Heavy equipment - between 6:00 A.M. and 6:00 P.M.
		Other tools - between 6:00 A.M. and 8:00 P.M.
*Exception: Any property that shares a lot line with a residential zone district, within 500 feet of the residential zone district	Any	Heavy equipment - same as residential zone districts
All other zone districts - interior	Any	Other tools - any
		Hand tools - any

Definitions: For the purposes of this subsection:

**HAND TOOLS:** Tubing cutters, volt-ohm meters, manual pipe benders, pliers, wrenches, screwdrivers, paint brushes, rollers, torches, brooms, and similar tools that are substantially silent in operation. "Hand tools" shall not include hammers or any other item used as a striking implement.

**HEAVY EQUIPMENT:** Gasoline or diesel powered air compressors, gasoline or diesel powered saws, bulldozers, jackhammers, pile drivers, power hammers, graders, riveters, earthmovers, tree and stump grinders, trenchers, cement mixers, tractors, power hoists or derricks, demolition balls, power shovels, dump trucks, and power equipment on wheels or traction chains, or other similar equipment, but shall not include garbage trucks, which are governed by separate agreement within the village, nonconstruction delivery vehicles, trucks operating on designated truck routes, or snow removal equipment.

**OTHER TOOLS:** Any construction tool that is neither defined herein as "hand tools" or "heavy equipment". Other tools shall include, but not be limited to: electric compressors, nailers, hammers, cord connected electric saws, drills, or similar equipment. It is anticipated that "other tools" will create a sound level that can be heard at the property line.

**RESIDENTIAL ZONE DISTRICT:** Shall include all zone districts R1, R2, R3, R4 and R5 with the additional inclusion of any contiguous street, right of way, or public owned property.



## Village of Oak Brook DEMOLITION & CONSTRUCTION SITE MANAGEMENT

(Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

### Off Site Maintenance

In addition to the provisions of title 8 of this code and international property maintenance code section 302.1 no permittee shall allow any runoff, dirt, mud, debris or similar materials to be deposited upon and remain on any area outside of the premises upon which the permit was issued. Such premises shall include, but not be limited to, public or private: streets, rights of way, sanitary or storm sewers, and/or any other premises not included within the scope of the permit. Any such materials shall be immediately removed and the area shall be restored to a clean condition with no visible residue. The application for a permit shall constitute notice to the applicant and permit holder, no additional notice shall be required until a final certificate of occupancy is issued. Failure to maintain any off site area in conformance with this section shall be adequate cause for the immediate posting of a "stop work" order. Repeat and/or continued offenses shall be adequate cause for the building official to suspend the permit pursuant to section 105.6.1 of the international building code or section R105.6.1 of the international residential code as adopted and amended within this title.

### Construction Site Sign

The building official may require a construction site sign to be posted on any commercial or residential project where a protective barrier, fence, barricade, or canopy is required by this code. The sign format and required information shall be as specified by the building official.



**Village of Oak Brook**  
**DEMOLITION & CONSTRUCTION SITE MANAGEMENT**  
(Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

**\*Schedule.** The permit application for demolition and/or construction of a new principal structure shall include a schedule of all planned activities where applicable, including:

	<u>Date</u>
1. Installation of fencing	_____
2. Installation of temporary erosion control measures	_____
3. Building demolition	_____
4. Excavation	_____
5. Backfilling of the building excavation	_____
6. Building under roof	_____
7. Completion of exterior finishes	_____
8. Rough and final grading	_____
9. Six inch (6") top soil placement	_____
10. Seeding or sodding of all disturbed areas	_____

Such schedule shall be subject to approval by the Development Services Department. The applicant shall provide the estimated area of disturbance and provide an estimate of the cost for the planned activities excluding the cost of demolition and steps 6-7 from above) which shall be reviewed and approved by the Village Engineer. The Village Engineer shall approve said estimated area and costs or require them to be corrected. The applicant shall post with the Village of Oak Brook a cash bond in an amount equal to not less than 110% of the approved estimated cost. Said cash bond shall meet the requirements of Section 9-9-2A of the Village code. Upon completion of the required work listed in Section 10-1-6H above, said cash bond, or any unused balance shall be refunded.



**Village of Oak Brook**  
**DEMOLITION & CONSTRUCTION SITE MANAGEMENT**  
 (Ord. G-1084, 9-27-2016; Ord. G-1089, 10-11-2016)

I (We) have read and understand the attached requirements for Demolition and Construction Site Management. I (We) certify that I (We) have received a copy of Ordinance G-799, which details these requirements and am (are) the responsible person(s) to ensure the compliance of these requirements for the property located at:

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Signature of Property Owner

Date \_\_\_\_\_

\_\_\_\_\_  
 Printed Name of Property Owner

Phone Number \_\_\_\_\_

STATE OF ILLINOIS    )  
                                   ) SS  
 COUNTY OF DUPAGE    )

NOTARY CERTIFICATE

I, \_\_\_\_\_, a Notary Public in and for said County, in the state aforesaid, do hereby certify that \_\_\_\_\_ personally known to me to be the same person(s) whose name(s) are subscribed to the aforesaid instrument, as such owners, appeared before me this day in person and acknowledged that they signed, the "Demolition and Construction Site Management" instrument as \_\_\_\_\_ free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Notary Public

\*\*\*\*\*

\_\_\_\_\_  
 Signature of Permittee

Emergency Contact Number \_\_\_\_\_

\_\_\_\_\_  
 Printed Name of Permittee and Relationship to Property

Date \_\_\_\_\_

STATE OF ILLINOIS    )  
                                   ) SS  
 COUNTY OF DUPAGE    )

NOTARY CERTIFICATE

I, \_\_\_\_\_, a Notary Public in and for said County, in the state aforesaid, do hereby certify that \_\_\_\_\_ personally known to me to be the same persons whose names are subscribed to the aforesaid instrument, appeared before me this day in person and acknowledged that they signed, the "Demolition and Construction Site Management" instrument as \_\_\_\_\_ free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Notary Public

VILLAGE OF OAK BROOK  
DEVELOPMENT SERVICES DEPARTMENT  
1200 Oak Brook Road, Oak Brook, Illinois 60523  
Phone: (630) 368-5101 – [www.oak-brook.org](http://www.oak-brook.org)  
**ENGINEERING PERMIT APPLICATION**

PERMIT NUMBER \_\_\_\_\_

PERMIT EXPIRATION DATE \_\_\_\_\_

Owner: Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Email \_\_\_\_\_  
Contractor: Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Email \_\_\_\_\_  
Applicant: Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Email \_\_\_\_\_

Responsible Party for all fees associated with this permit: \_\_\_\_\_

Description of Development \_\_\_\_\_

Location of Development: Address \_\_\_\_\_ PIN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Subdivision \_\_\_\_\_ Lot No. \_\_\_\_\_

**Stormwater Management Certification:**

A Stormwater Management Certification is required for all developments unless the development meets all the criteria below or criteria shown in Title 9-4-1-B of the Village Code:

- The development is on a site that does not include floodplain, wetlands, or buffers.
- The development does not add 2,500 square feet or more of net new impervious area compared to the predevelopment conditions.
- The development does not include 5,000 square feet or more of land disturbing activities.

If a Stormwater Management Certification is required, check all of the following applicable conditions:

- The development affects a Special Management Area. Attach a stormwater submittal.
- Wetlands are located on or within 100' of the development site. Attach a stormwater submittal and a wetland submittal.
- The development affects a floodplain but not a wetland. Attach a stormwater submittal and a floodplain/riparian submittal.
- The development affects a floodplain and a wetland. Attach a stormwater submittal, floodplain/riparian submittal, and a wetland submittal.

Applicant hereby certifies that this application and supporting documents comply with the General Instructions for Engineering Permits as contained within the Public Works Construction Standards. Applicant hereby certifies that the work outlined on this application will be completed in accordance with approved plans and permit issued by the Village of Oak Brook, without variation unless prior written approval is obtained from the Village Engineer. Applicant hereby certifies that he/she will obtain and carry insurance that complies with Title 1-8 of the Village Code.

Applicant hereby agrees to comply with all applicable ordinances, regulations, and policies of the Village of Oak Brook. Applicant hereby grants the Village of Oak Brook, a municipal corporation, by its Village Engineer ("Administrator"), the right to draw on the security and the right to enter the development site to complete work in the event that work is not completed according to the work schedule as shown within this permit.

Applicant states that applicant/owner will indemnify the Village of Oak Brook for any costs which are not covered by the security and which are incurred by the Village's remedial contractor at the site, including those which are attributable to concurrent activities or conflicts between the applicant's contractor and the Village's remedial contractor at the site.

Applicant commits that upon completion of development, record drawings of the site stormwater plan shall be submitted to the Village of Oak Brook in accordance with Title 9 (Stormwater, Floodplain, and Sedimentation and Erosion Control Regulations) of the Village Code.

Applicant hereby agrees to reimburse the Village for any outside consulting fees associated with that service within thirty (30) days of the date the Village seeks reimbursement for such charges, and as a prerequisite to the issuance of any permits or Certificates of Occupancy.

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. To the fullest extent permitted by law, the permittee and its contractor(s) hereby agree to defend, indemnify, and hold harmless the Village, its officials, agents, and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs, and expenses, which may in anywise accrue against the Village, its officials, agents, and employees arising in whole or in part or in consequence of the performance of this work by the permittee or contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village, its officials, agents, or employees. The permittee or contractor shall, at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses in any such action, the permittee or contractor shall, at its own expense, satisfy and discharge the same.

Permittee and contractor expressly understand and agree that any performance bond or insurance policies required by this permit, or otherwise provided by the permittee or contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, and employees as herein provided.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**(FOR OAK BROOK OFFICE USE ONLY)**

This permit includes this Engineering Permit Application and all supporting documents as approved by the Village of Oak Brook.

The "General Permit Conditions – Engineering Permits Only", as contained within the Public Works Construction Standards, are hereby made a part of this permit. This permit is issued with the stipulation that the work will be completed in accordance with this permit without variation unless approval is first obtained from the Village Engineer for such variation.

It is the applicant's responsibility to determine the true owners or property on which construction is to take place and obtain the necessary rights for the improvement prior to beginning construction.

Special Conditions \_\_\_\_\_

Right-of-way Security \_\_\_\_\_ Erosion Control Security \_\_\_\_\_ Total Security \_\_\_\_\_

**Inspections:**

Please call the Village of Oak Brook at 630-368-5101 to schedule the following inspections. The Village requires 24 hour notice.

- Erosion Control – to be performed after erosion control measures have been installed and prior earthwork activities
- Post Construction Best Management Practices (PCBMPs) – to be performed one time for each PCBMP on the approved plans.
- Final Engineering – to be performed when the project has been completed. This is required to obtain Certificate of Occupancy and for the release of bonds/secureties.

Approved \_\_\_\_\_ Date \_\_\_\_\_

Number of required inspections \_\_\_\_\_

Village Engineer/Designee



**GENERAL PERMIT APPLICATION**

1200 Oak Brook Road  
Oak Brook, IL 60523  
630-368-5101

Hours: Monday - Friday 8:00 am- 4:30 pm

Fair market project value at prevailing wage: \$ \_\_\_\_\_

Property Address \_\_\_\_\_ Suite/Floor # \_\_\_\_\_

This project is:  New Construction  Addition/Alteration  Other The occupancy type is:  Commercial  Residential

Tenant/Occupant: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: (Street & Town) \_\_\_\_\_ Phone: \_\_\_\_\_

Owner \_\_\_\_\_

Architect \_\_\_\_\_

G. C. \_\_\_\_\_

Electrician \_\_\_\_\_

Plumber \_\_\_\_\_

Excavator \_\_\_\_\_

Concrete \_\_\_\_\_

Mason \_\_\_\_\_

Carpenter \_\_\_\_\_

Sewer \_\_\_\_\_

HVAC \_\_\_\_\_

Roofer \_\_\_\_\_

Description of work: \_\_\_\_\_

\*\*NAME of OWNER/AGENT: \_\_\_\_\_ PLEASE PRINT LEGIBLY

\*\*SIGNATURE of OWNER/AGENT: \_\_\_\_\_ DATE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PLEASE PRINT LEGIBLY PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: STREET \_\_\_\_\_ MUNICIPALITY \_\_\_\_\_ ZIP \_\_\_\_\_

ACCOUNTING CODE	FOR OFFICE USE ONLY	AMOUNT
4210	STRUCTURE	
4212	PLUMBING	
4211	ELECTRICAL	
4301	ELEVATOR INSPECTIONS	
4309	INSPECTION FEES	
4215	ACCESSORY STRUCTURES	
4216	HVAC	
4219	MISC. LICENSES & PERMITS	
4303	BLDG. PLAN REVIEW FEES	
4321	ENG. PLAN REVIEW FEES	
1365	RECORDING FEES	
10-1365	BUILDING CONSULTANT	
4332	CONSTRUCTION WATER	
4333	WATER TAP/CONNECTION	
4335	WATER METER	
51-4309	WATER INSPECTIONS	
51-4303	WATER PLAN REVIEW FEES	

**-OFFICE USE ONLY-**

PERMIT NO. \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

Approval is subject to local Codes and Ordinances. Oak Brook follows **ICC CODES, 2015** Edition. Local Amendments are available on the village website. [www.oak-brook.org](http://www.oak-brook.org)

\*\*In addition to the required applications and permit fees, signatory agrees to reimburse the village for any additional fees - including consulting plan review fees within thirty (30) days of the date the village seeks reimbursement for such charges.

**APPROVED**

ZONING \_\_\_\_\_ DATE \_\_\_\_\_

ENGINEERING \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING \_\_\_\_\_ DATE \_\_\_\_\_

**FEE AND BOND TOTALS**

FEES \$ \_\_\_\_\_

BONDS \$ \_\_\_\_\_



**Development Services Department**  
**Electrical Permit Application**  
 1200 Oak Brook Road  
 Oak Brook, IL 60523  
 630/368-5101

<b>-OFFICE USE ONLY-</b>	
PERMIT NO.	_____
FEE	\$ _____
_____	
<b>APPROVAL</b>	
_____	
<b>DATE</b>	
_____	

[www.oak-brook.org](http://www.oak-brook.org)

Hours: Monday- Friday 8:00 am- 4:30pm

Owner \_\_\_\_\_  
 Tenant \_\_\_\_\_  
 Address \_\_\_\_\_ Suite # \_\_\_\_\_

Project fair market value at prevailing wage: \$ \_\_\_\_\_

This project is:	The type of occupancy is:
_____ New Construction	_____ Detached Single Family
_____ Addition/Alteration	_____ Multifamily
_____ Other: _____	_____ Other

Description of work: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE OF OWNER or AUTHORIZED AGENT \_\_\_\_\_  
 NAME of ELECTRICAL COMPANY \_\_\_\_\_  
 SIGNATURE of ELECTRICIAN \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  

Street	Municipality	State	Zip
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Office Phone #	Cell Phone#	E-mail
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City of Electrical Registration: \_\_\_\_\_ License # \_\_\_\_\_

Oak Brook follows National Electric Code, 2014 Edition, International Residential Code, 2015 Edition- both, with local amendments, & Illinois Energy Conservation Code, 2015 Edition.  
 Local Amendments are available online [http://www.sterlingcodifiers.com/codebook/index.php?book\\_id=333](http://www.sterlingcodifiers.com/codebook/index.php?book_id=333)  
 All work must be done in accordance with the Ordinances of the Village of Oak Brook. Call for inspections not less than 24 hours in advance, before covering any work.  
 Reinspection fees will be applied for failed inspections.





**GENERAL PERMIT APPLICATION**

1200 Oak Brook Road  
Oak Brook, IL 60523  
630-368-5101

Hours: Monday - Friday 8:00 am- 4:30 pm

Fair market project value at prevailing wage: \$ \_\_\_\_\_

Property Address \_\_\_\_\_ Suite/Floor # \_\_\_\_\_

This project is:  New Construction  Addition/Alteration  Other The occupancy type is:  Commercial  Residential

Tenant/Occupant: \_\_\_\_\_ Phone: \_\_\_\_\_

Name:	Address: (Street & Town)	Phone:
Owner _____	_____	_____
Architect _____	_____	_____
G. C. _____	_____	_____
Electrician _____	_____	_____
Plumber _____	_____	_____
Excavator _____	_____	_____
Concrete _____	_____	_____
Mason _____	_____	_____
Carpenter _____	_____	_____
Sewer _____	_____	_____
HVAC _____	_____	_____
Roofer _____	_____	_____

Description of work: \_\_\_\_\_

\*\*NAME of OWNER/AGENT: \_\_\_\_\_ PLEASE PRINT LEGIBLY

\*\*SIGNATURE of OWNER/AGENT: \_\_\_\_\_ DATE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PLEASE PRINT LEGIBLY PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: STREET \_\_\_\_\_ MUNICIPALITY \_\_\_\_\_ ZIP \_\_\_\_\_

ACCOUNTING CODE	FOR OFFICE USE ONLY	AMOUNT
4210	STRUCTURE	
4212	PLUMBING	
4211	ELECTRICAL	
4301	ELEVATOR INSPECTIONS	
4309	INSPECTION FEES	
4215	ACCESSORY STRUCTURES	
4216	HVAC	
4219	MISC. LICENSES & PERMITS	
4303	BLDG. PLAN REVIEW FEES	
4321	ENG. PLAN REVIEW FEES	
1365	RECORDING FEES	
10-1365	BUILDING CONSULTANT	
4332	CONSTRUCTION WATER	
4333	WATER TAP/CONNECTION	
4335	WATER METER	
51-4309	WATER INSPECTIONS	
51-4303	WATER PLAN REVIEW FEES	

**-OFFICE USE ONLY-**

PERMIT NO. \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

Approval is subject to local Codes and Ordinances. Oak Brook follows **ICC CODES, 2015** Edition. Local Amendments are available on the village website. [www.oak-brook.org](http://www.oak-brook.org)

\*\*In addition to the required applications and permit fees, signatory agrees to reimburse the village for any additional fees - including consulting plan review fees within thirty (30) days of the date the village seeks reimbursement for such charges.

**APPROVED**

ZONING \_\_\_\_\_ DATE \_\_\_\_\_

ENGINEERING \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING \_\_\_\_\_ DATE \_\_\_\_\_

**FEE AND BOND TOTALS**

FEES \$ \_\_\_\_\_

BONDS \$ \_\_\_\_\_